

**UNITED STATES BANKRUPTCY COURT
EASTERN DISTRICT OF MICHIGAN**

LISTS, SCHEDULES, STATEMENTS AND FEES

Chapter 13 Case

- ☐ **Filing Fee of \$274.**
If the fee is to be paid in installments, the debtor must file a signed application for court approval. Official Form 3A and Fed.R.Bankr.P 1006(b). If the court grants the debtor's request, this fee is payable in installments.
- ☐ **Voluntary Petition (Official Form B1). Telephone number of debtor(s) required on petition. Names and addresses of all creditors of the debtor (mailing matrix).**
The matrix must be filed with the petition. Fed.R.Bankr.P. 1007(a),
- ☐ **Bankruptcy Petition Cover Sheet (Local Form)**
Must be filed with the petition.
- ☐ **Declaration Under Penalty of Perjury for Debtor(s) without Attorney (Local Form),** if applicable.
Must be filed with the petition.
- ☐ **Notice of Individual Debtor with Primarily Consumer Debts under 11 U.S.C. § 342(b),** if applicable.
Must be filed with the petition. 11 U.S.C. §§ 342(b); 521(a)(1)(B)(iii); 707(a)(3).
- ☐ **Declaration and Signature of Non-Attorney Bankruptcy Petitioner Preparer (Official Form B19),** if applicable. Must be filed with the petition or within 15 days if prepared by a bankruptcy petition preparer. 11 U.S.C. § 110(b)(2).
- ☐ **Statement of Social Security Number (Official Form B21).**
Must be submitted with the petition. Rule 1007(f), Fed.R.Bankr.P.
- ☐ **Certificate of Credit Counseling and Exhibit D - Individual Debtors Statement of Compliance with Credit Counseling Requirements (Official Form 1 Exhibit D) (Or § 109(h)(3) certification or § 109(h)(4) request).**
Exhibit D must be filed with petition. Certificate of Credit Counseling must be filed with petition or within 15 days.
- ☐ **Statement of current monthly income, etc. (Official Form B22C).**
Must be filed with the petition or within 15 days. Fed.R.Bankr.P. 1007(b) & (c),
- ☐ **Summary of Schedules/Statistical Summary (Official Form B6).**
Must be filed with the petition or within 15 days. Fed.R.Bankr.P. 1007(b) & (c),
- ☐ **Schedules A-J (Official Forms B6A - B6J) with Declaration Concerning Debtor's Schedules (Official Form B6)**
Must be filed with petition or within 15 days. Fed.R.Bankr.P. 1007(b) & (c). For a joint case, both debtors must file a separate schedule C pursuant to Local Bankruptcy Rule 1007-1(g).
- ☐ **Statement of Financial Affairs (Official Form B7).**
Must be filed with petition or within 15 days. Fed.R.Bankr.P. 1007(b) & (c),
- ☐ **Statement of Intention regarding secured property (Official Form B8).**
Required only if the schedules of assets and liabilities contain debts secured by property of the estate or personal property subject to an unexpired lease. Must be filed within 30 days or by the date set for the Section 341 meeting of creditors, whichever is earlier. 11 U.S.C. §§ 362(h) and 521(2).
- ☐ **Chapter 13 Plan**
Must be filed with the petition or within 15 days. , Fed.R.Bankr.P. 3015
- ☐ **Certificate of Completion of Instructional Course Concerning Financial Management (Official Form B23).**
Must be filed no earlier than the date of the last payment made under the plan or the date of filing a motion for discharge under section 1328(b).